

## Teaching Resources

### Policy Statement

The School aims to provide teachers and students with a variety of resources for teaching and learning English. This policy sets out the minimum amount of resources we provide, as well as means of reviewing and extending these resources.

### IT and multimedia

All classrooms are equipped with a laptop or PC with internet connection, a projector and speakers enabling the use of internet resources and multimedia packages that complement any coursebooks.

Teachers can use computers for lesson preparation both in the classrooms and in the Teachers' Room. Students have access to laptops at the reception area, which they can use for self-study.

### Coursebooks

Students can purchase coursebooks they study from in the school. Teachers are provided with copies of the whole package, including Student's Book, Teacher's Book, Workbook and any online or multimedia resources.

### Teachers' Resources

In addition to the coursebooks that are used as set material on our courses, a range of other resources are available for teachers to be used for preparation:

- Coursebook series (that are not used as set material);
- Skills resource books
- Grammar, vocabulary and pronunciation hand- and resource books;
- IELTS preparation materials including coursebooks and exam sets;
- Further exam preparation materials for various Cambridge exams;
- A variety of learners' dictionaries;
- A Onestopenglish subscription.

### Teachers' Methodology Resources

The School is an institutional member of IATEFL, thus providing teachers with access to a wealth of resources, including:

- A full online archive of webinars;
- Participation in conferences and online webinars;
- Copies of IATEFL Voices;
- Copies of the ELT Journal.



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### Students' Resources

Students have free access to laptops at Reception that they can use for self-study, as well as a mini-library of graded readers, learners' dictionaries and university catalogues. They can also borrow resource books from their teachers.

### Reviewing Resources

The Academic Manager reviews and monitors resources on an ongoing basis, and purchases new items for the resource bank according to an annual budget, taking into consideration any suggestions or feedback made by the teaching team or students. This is recorded on the school data cloud.



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