

Health and Safety Policy

The Leeds School of English recognises, and accepts their responsibilities and duties under the Health and Safety at Work Act (1974) and other relevant statutory provisions.

The School's owners are committed to the provision of safe and healthy working conditions for all staff and learners, and to the safeguarding of all persons entering School premises.

The final responsibility for Health and Safety on School premises lies with the owners. However, the attention of all employees is drawn to their legal responsibility under Section 7 of the above Act to take reasonable care of themselves and all others who may be affected by their acts and/or omissions and to co-operate with their employer with regards to Health and Safety matters.

All persons on The Leeds School of English's premises have a duty not to interfere with or to misuse anything provided by the School in the interests of Health and Safety.

All employees are required to report without delay, to their employer or a colleague with Health and Safety responsibilities, any work situation that could give rise to serious and imminent danger to Health and Safety and also any noted shortcomings in the employer's protection arrangements for Health and Safety.

It is The Leeds School of English's policy to comply with all relevant statutory and regulatory provisions and to take such additional measures as it considers necessary. To achieve this, the School will, as a minimum, operate to legal requirements and established standards of good practice and will as far as is reasonably practicable:

1. manage activities in such a way as to ensure that the health, safety and welfare of all employees, learners, and any other persons on its premises are not put at risk;
2. provide and maintain systems of work that are safe and without risk to health;
3. provide the necessary information, instruction, training and supervision to ensure the Health and Safety of all employees, learners, and any other persons on School premises;
4. provide and maintain a working environment that is safe, without risks to health, and is adequate with regard to facilities and arrangements for the welfare at work of all employees;
5. promote through consultation and other means the active involvement of all staff and learners in the development, promotion, implementation and monitoring of measures provided for health, safety and welfare;
6. ensure that risk assessments are carried out as required by the Management of Health and Safety at Work Regulations (1999), the Regulatory Reform (Fire Safety) Order 2005 and other regulations;
7. seek specialist advice on health and safety matters as and when necessary;
8. investigate thoroughly all accidents and unusual occurrences affecting health and safety;
9. monitor compliance with safety measures by regular inspection, monitoring and auditing and seek to make progressive improvements in Health and Safety.